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**RG EUROPEAN CUP  
SENIOR INDIVIDUALS & GROUPS  
JUNIOR INDIVIDUALS**

**BAKU (AZE)**

**MAY 03-05, 2024**



**Directives**

Senior event ID – tbc  
Junior event ID – tbc

**EUR(O)VISION  
SPORT**  
OPERATED BY EBU

**SMARTSCORING**



Dear President,

**European Gymnastics is pleased to herein provide you with the Directives for the European Cup to be held in Baku (AZE) from May 03 to May 05, 2024.**

This European Cup will be organised following the current valid FIG & European Gymnastics Statutes, Technical Regulations (TR), RG Code of Points, FIG General Judges Rules, FIG Specific Judges Rules, FIG Anti-Doping Rules, European Gymnastics Medical Guidelines, the Medical Organisation of FIG Competitions and Events, the FIG FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events, the FIG License Rules, European Gymnastics Media Rules, FIG Apparatus Norms, FIG Advertising and Publicity Rules, FIG Rules for Sanctioning (approval) of International Events and European Gymnastics Accreditation Directives, FIG Code of Ethics as well as all other Rules and Guidelines valid starting 01 January 2024 onwards, any possible amendments by the date of these European Championships, and any complements decided in the meantime.

All participating Federations commit to abide by the Statutes and all European Gymnastics & FIG Rules and Regulations. National Federations not respecting them will not be allowed to compete.

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## 1. EUROPEAN GYMNASTICS

### EUROPEAN GYMNASTICS

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1003 Lausanne – Switzerland  
Phone: +41 21 613 10 20  
Email: [malger@europeangymnastics.com](mailto:malger@europeangymnastics.com)  
Website: [www.europeangymnastics.com](http://www.europeangymnastics.com)  
Direct Event site: [2024 RG European Cup Baku / AZE](#)



## 2. HOST FEDERATION & LOCAL ORGANISING COMMITTEE

### AZERBAIJAN GYMNASTICS FEDERATION

Contact person: Ms. Nurlana Mammadzada  
178, Heydar Aliyev Avenue  
MGA – Milli Gimnastika Arenasi (National Gymnastics Arena)  
AZ1029 Baku, Azerbaijan  
Tel: + 99412 493 30 11  
Email: [office@agf.az](mailto:office@agf.az)  
Website: [www.agf.az](http://www.agf.az)  
Social media: <https://www.facebook.com/azegymnastics>  
<https://www.youtube.com/c/AzerbaijanGymnasticsFederation>  
<https://twitter.com/azegymnastics>  
<https://www.instagram.com/azegymnastics/>  
<https://www.tiktok.com/@azerbaijanygmnastics>  
<https://t.me/azegymnastics>



## 3. LOCATION OF THE COMPETITION, TRAINING & WARM-UP HALLS

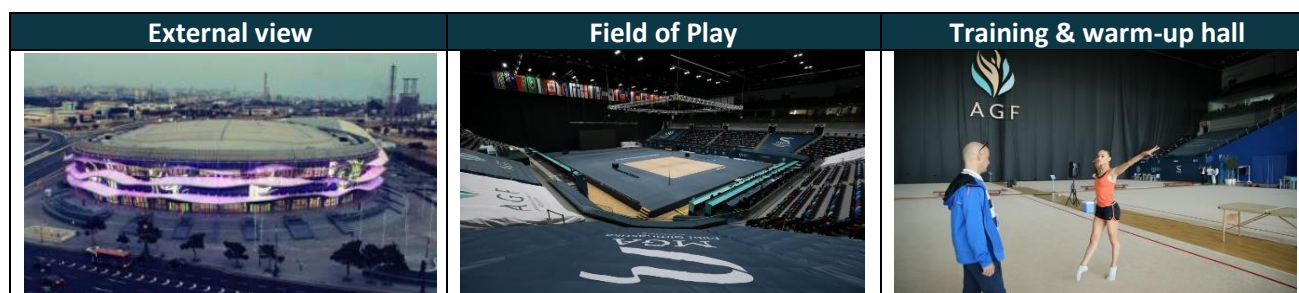
### MGA – MILLI GIMNASTIKA ARENASI (National Gymnastics Arena)

178, Heydar Aliyev Avenue  
AZ1029 Baku, Azerbaijan  
Tel: +99412 566 96 99  
Website: [www.mga.az](http://www.mga.az)

The MGA was officially opened in April 2014. This gymnastics specialized Arena has already hosted many different international sport events.

The Arena has the ability to stretch from 5,000 to 9,600 seats, depending on the size and the nature of the event it hosts. This sports facility has become a favourite training camp venue of many gymnasts all over the world.

Warm-up facilities will be located within the MGA. Training facilities will be located within the MGA.





<b>Competition Arena</b>	<p>MGA – MILLI GIMNASTIKA ARENASI (National Gymnastics Arena) 178, Heydar Aliyev Avenue AZ1029 Baku, Azerbaijan</p> <p>Hall Capacity: 5'000 to 9'600 seats Length: 39 m Width: 33 m Ceiling height: 20 m Equipment: 1 Competition floor (16m x 16m)</p>
<b>Joint Warm-up &amp; Training Hall</b>	<p>MGA – MILLI GIMNASTIKA ARENASI (National Gymnastics Arena) Warm-up hall adjacent to the Field of Play 2 warm-up floors (14m x 14m) will be separated from the training floors with partitions 6 training floors at the MGA (adjacent to the Field of Play)</p> <p>Length: 60 m Width: 44 m Ceiling height: 20 m</p> <p>Dressing area Choreography zones Ballet bars Space for general warm-up and stretching</p>

#### 4. PROVISIONAL PROGRAMME (SUBJECT TO MODIFICATION)

Wednesday, May 01, 2024		
As announced	Arrival of delegations and European Gymnastics Technical delegate	Hotel
Thursday, May 02, 2024		
All day	Training	
tbc	<b>Orientation meeting, Judges meeting</b>	MGA
Friday, May 03, 2024		
tbc	Training	
tbc	<b>QUALIFICATIONS SENIORS RGI</b>	MGA
tbc	<b>QUALIFICATIONS SENIORS RGG with all-around ranking</b>	
Saturday, May 04, 2024		
tbc	Training	
tbc	<b>QUALIFICATIONS JUNIORS RGI with team ranking</b>	MGA
tbc	<b>ALL-AROUND CROSS BATTLES SENIORS RGI</b>	
Sunday, May 05, 2024		
tbc	<b>APPARATUS FINALS JUNIORS RGI</b>	
tbc	<b>APPARATUS FINALS SENIORS RGI</b>	
tbc	<b>APPARATUS FINALS SENIOR GROUPS</b>	
tbc	Farewell banquet	
Monday, May 06, 2024		
As announced	Departure day of Delegations & European Gymnastics Technical delegate	Hotels



## 5. PARTICIPATION RIGHT & ACCREDITATIONS

Gymnasts holding a valid FIG license until the end of the competitions, and with the correct age from FIG affiliated Federations in good standings, may take part in this European Cup. An individual is entitled to only one accreditation card. If an individual has several valid “accreditable” functions, the highest function is normally selected, and the access zones of the functions are cumulated. No substitutes may directly benefit from unused accreditations. The functions of a judge and gymnast cannot be combined with any other function, except for a gymnast who can also act as Head of Delegation.

### Participation right for Senior Individual Competitions:

- 1 – 2 gymnasts

### Participation right for Senior Groups Competitions:

- 5 – 6 gymnasts.

### Participation right for Junior Individual Competitions:

- 1 – 4 gymnasts.

### 5.1 Maximum Delegation Size

The maximum size of each delegation is as follows:

Function	Senior Individ.	Junior Individ.	Senior Group	Total
Head of Delegation	1			1
Team Leader	1			1
Coaches <i>*(but never more coaches than gymnasts in the category concerned)</i>	2*	2*	2	6
Gymnasts	1-2	1-4	5-6**	12
Judges***	1		1	2
Medical doctor	1			1
Paramedical Staff	1	1	1	3
Chaperon	Max. 1 per 10 gymnasts under 18 years			

\*\* Each gymnast must compete at least once

\*\*\*NF must register at least 1 qualified judge

### 5.2 Accreditation Application Process

Accreditation cards will be distributed at the Accreditation Centre situated at the Competition Venue upon arrival of the delegations.

The following items will be checked there with the Heads of delegations:

- The passport of gymnasts and judges including all members of the delegations
- Transport – Departure
- The medical insurance for the members of the delegations, except from the gymnasts and judges, see point 21.
- Prove of the fulfilment of all financial obligations to the LOC
- Music check
- Check of national anthem and national flag

In order to accelerate the process of the accreditation, each participating Federation is kindly requested to upload photos and passport copy of each member of its delegation (gymnasts, head of delegation, team leaders, coaches, judges, doctor, physiotherapist) into the SmartScoring digital platform (the link and sign in details will be sent to the participating delegations after the definitive entry’s deadline).



### Photograph technical requirements

The photograph must adhere to the following requirements:

- JPG format ONLY
- Be vertical orientation
- Have adequate space between face/shoulders and the edges of the photograph
- Should have a minimum size of 100KB and maximum of 2MB
- The face should be at least 300 pixels wide

The deadline for the photos & passport copies upload (identity colour photo in JPG format, size – 45mm x 35mm, resolution: 800x600plx) is **March 27, 2024**. Please clearly indicate the corresponding full name (with correct spelling) in the file title.

Submission of photos in due time will prevent the delegations from waiting at the accreditation centre.

### 5.3 Media Accreditations

International and local media representatives as well as federations' communication staff who are interested in covering the event can contact the LOC for an accreditation: Aysel Sultanova (email: [press@agf.az](mailto:press@agf.az) / mob: +994557099557)

## 6. AGE LIMIT OF GYMNASTS

**Juniors:** 14 – 15 years (born 2010 – 2009)

**Seniors:** 16 years (born 2008 or before)

**All gymnasts must have a currently valid FIG license until the end of the event.**

Gymnasts who have participated in a Senior World Championships, a Senior Continental Championships, a World Cup / World Challenge Cup, and Multi-Sport Games, may not participate afterwards in Junior competitions.

## 7. REGISTRATIONS & ENTRY FEES

**Registrations can only be made by FIG affiliated federations in good standing, via the GymData Online registration tool from SmartScoring:** <http://registry.gymdata.online/>

*European Federations:* Please use your login and password for European Gymnastics events

*Federations from outside of Europe:* Please contact Michaël Alger, [malger@europeangymnastics.com](mailto:malger@europeangymnastics.com) to receive login details for the platform.

### 7.1 Definitive Registration

The definitive registrations must be completed by entering the composition of the delegation until **28.02.2024 (23:59 Swiss time)** at the very latest.

The SmartScoring registration platform will be open by 05.02.2024.

### 7.2 Nominative Registration

The nominative registrations must be completed by entering the composition of the delegation until **27.03.2024 (23:59 Swiss time)** at the very latest.

### Entry Fees EUR 75.- per Individual and Group Gymnast

The total amount of the entry fees must be paid until the date of the nominative registration deadline, **27 March 2024, at the very latest on the European Gymnastics bank account.**



<b>Beneficiary</b>	European Gymnastics Av. de la Gare 12, CH-1003 Lausanne/Switzerland
<b>Bank Account / IBAN</b>	CH05 0076 7000 L520 5704 9
<b>Bank name</b>	BCV, Place St.-François 14, CP 300, CH-1002 Lausanne/Switzerland
<b>SWIFT/BIC</b>	BCVLCH2LXXX

All bank fees in connection with the bank transfer must be covered.

Please state the name of the Federation and the payment purpose on the transfer (i.e. 'SUI\_2024 RG European Cup Baku entry fees'). The payment must be made in **EUR only**.

Federations which have not fulfilled their financial obligations towards European Gymnastics or FIG (e.g. annual membership fees, unpaid invoices etc.) and the LOC (e.g. accommodation, meals) will not be allowed to participate in these European Championships.

In case of non-participation or partial participation the entry fee will not be reimbursed.

### 7.3 Sanctions

The fines after missing the Registrations deadlines or after late Registrations are as follows (as per the European Gymnastics Technical Regulations, Art. 3.2.5):

**No late registration can be accepted after the drawing of lots.**

Definitive Registration received after the deadline	EUR 1'500
Nominative Registration received after the deadline	EUR 1'000
Fine for not participating with a judge	EUR 2'000

## 8. PRIZE MONEY

### *Seniors RGI - All-Around Cross Battles*

1 <sup>st</sup>	EUR 8'000
2 <sup>nd</sup>	EUR 5'000
3 <sup>rd</sup>	EUR 3'000
4 <sup>th</sup>	EUR 2'000
5 <sup>th</sup> – 8 <sup>th</sup>	EUR 1'000 each
9 <sup>th</sup> – 16 <sup>th</sup>	EUR 500 each

### *Seniors RGG – All-around ranking (prize per group)*

1 <sup>st</sup>	EUR 5'000
2 <sup>nd</sup>	EUR 3'500
3 <sup>rd</sup>	EUR 2'500

### *Juniors RGI – Team Ranking (prize per team)*

1 <sup>st</sup>	EUR 1'300
2 <sup>nd</sup>	EUR 1'000
3 <sup>rd</sup>	EUR 700



## 9. LICENSES

**No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.**

In order to be considered, licence application forms (new or renewal) must be submitted to the FIG at least one (1) month prior to the deadline for nominative registration.

Please consult FIG License Rules for additional information in this respect.

Coaches must have a valid coach-sport profile on the FIG website and must have completed the Safeguarding course on the FIG ELearning Platform (without that, the profile is not valid in 2024). *Please complete these steps in due time before the nominative entries' deadline March 27, 2024.*

## 10. JUDGES

**All judges must have a current valid FIG brevet at the time of the event, in the respective discipline RGI and/or RGG.**

Each NF may send RGI and/or RGG FIG brevetted judge(s) category 1, 2, 3, 4.

**If a federation does not enter a judge as listed above, a fine of EUR 2'000 - per missing judge must be paid to the LOC, to cover costs for the invitation of a neutral judge instead.**

**Judges shall recuse themselves if**

- They are or were married to or live in a registered partnership or co-habit with a gymnast
- They are related to a gymnast by birth or marriage in direct or in collateral line, including the following persons: grandparent, parent, uncle, aunt, brother, sister, child, grandchild, nephew and cousin.

## 11. DRAWING OF LOTS

The gymnasts' drawing of lots will decide the starting order of the qualification competitions and the finals. It will be held by the LOC after the nominative entries' deadline.

## 12. COMPETITION FORMAT & PROGRAMME

**Senior Individuals (Hoop – Ball – Clubs – Ribbon)**

**Qualifying competition**

**1-2 gymnasts per NF**

The gymnasts present **minimum 4 and maximum 8 exercises** with the apparatus according to the FIG program for the respective year. A gymnast may participate in 1 – 4 exercises

If a NF participates with only 1 gymnast, she must present 4 exercises.

**Qualification for the AA Cross-Battles – the best 4 scores count (max. 2 gymnasts per NF).**

**All-Around Cross-Battles**

The **best 16 gymnasts** from the qualifications, Maximum 2 gymnasts per NF.

For competition format details, please click [>> here](#)

**Apparatus Finals**

Competition of the best 8 individual gymnasts per apparatus of the qualifying competition. Maximum 1 per NF.

**Senior Groups (5 Hoops, 3 Ribbons & 2 Balls)**

**Qualifying competition with all-around ranking**

Group competition (5-6 gymnasts) with 2 different exercises, one executed with 1 apparatus, the other with 2 types of apparatus, according to the FIG program for the respective year.





The All-Around competition is also a qualifying competition for the Apparatus final.

### **Apparatus Finals**

Competition of the best 8 Groups per apparatus of the qualifying competition.

#### **Junior Individuals (Hoop – Ball – Clubs – Ribbon)**

##### **Qualifying competition with team ranking**

**1-4 gymnasts** per NF

The gymnasts present **minimum 1 and maximum 4 exercises** with the apparatus according to the FIG program for the respective year.

Only NF with minimum 2 gymnasts participate in the team ranking.

If a NF participates with only 1 gymnast, she must present 4 exercises.

### **Apparatus Finals**

Competition of the best 8 individual gymnasts per apparatus of the qualifying competition. Maximum 1 per NF.

### **Tie breaking rules**

RGI Junior & RGG Senior: The FIG tie breaking rules of the World Championships in force are to be applied.

RGI Senior: Olympic Games tie-break rules in force are to be applied. If with these a tie cannot be broken at any stage of the Senior RGI all-around cross battles, the younger gymnast will be ranked first. In the case that the gymnasts are born on the same date, a draw will be made.

## **13. EQUIPMENT**

The Supplier is **SPIETH**. The floors' reference:

- RG Competition Floor: Spieth, FIG ID 547, colour Beige

The dimensions are:

- 16x16m for the competition
- 14x14m for training and warm-up

### **Reserve apparatus senior individuals:**

Hoop Senior – Pastorelli, FIG ID 423, Adhesive tape colour Red

Ball Senior – Sasaki, FIG ID 473, colour FRR

Clubs Senior – Sasaki, FIG ID 466, colour FRR

Ribbon Senior – Sasaki, FIG ID 474, colour R

Ribbon stick – Sasaki, FIG ID 476, colour W

### **Reserve apparatus senior groups:**

Hoop Senior – Pastorelli, FIG ID 423, Adhesive tape colour Red

Ribbon Senior – Sasaki, FIG ID 474, colour R

Ribbon stick Senior – Sasaki, FIG ID 476, colour W

Ball Senior – Sasaki, FIG ID 473, colour FRR

### **Reserve apparatus junior individuals**

Hoop Junior – Venturelli, FIG ID 316, Adhesive tape colour Red

Ball Junior – Sasaki, FIG ID 473, colour FRR

Clubs Junior – Sasaki, FIG ID 466, colour FRR

Ribbon Junior – Sasaki, FIG ID 314, colour R

Ribbon stick – Sasaki, FIG ID 476, colour W



## 14. HAND APPARATUS

The changes of the Apparatus Norms for the Hand Apparatus valid for Apparatus Manufacturers and Gymnasts entered into force on 1 January 2020 are valid for the event.

The list of the RG Hand Apparatus with valid certificates is published on the FIG website ([here](#)) and updated regularly. Make sure that your gymnasts use only FIG certified Hand Apparatus for this event and for any other FIG recognised competitions. They will not be allowed to compete with an Apparatus which does not comply with the norms. Please refer to FIG Apparatus Norms, pages 84 – 87 or FIG RG Code of Points, article 4.

Random checks on the FIG and Manufacturers' Logos will be carried out at any time during the Event.

## 15. PUBLICITY

FIG advertising and publicity rules must be respected.

As the Code of Points outlines deductions should the FIG rules for Advertising and Publicity on attire and equipment not be respected, each Federation may fill in the online FIG Publicity form (FIG Rules for Advertising and Publicity Appendix E and F) if deemed necessary and send it to European Gymnastics **by 27.03.2024**, at the very latest in order to have it approved.

While the Publicity Rule Chart is available on the FIG website under "Rules – Publicity" for additional information, you may also contact [malger@europeangymnastics.com](mailto:malger@europeangymnastics.com) for further assistance if required.

## 16. VISA

Please verify immediately with your travel agent or Embassy or Consulate of Azerbaijan in your country if a visa is required for your travel to Azerbaijan. The LOC will be happy to assist you with a visa support letter provided that the request is made to the LOC online via SmartScoring digital platform ([delegation.gymdata.online](https://delegation.gymdata.online)) by **March 15, 2024 at the latest**.

More information on visa can be obtained from the LOC's following e-mail address: [administration@agf.az](mailto:administration@agf.az)

## 17. TRANSPORTATION

### International Transportation

The invited participating Federations must pay for the travel costs of their delegation members.

**European Gymnastics and the LOC strongly recommend that each Federation take a cancellation insurance for their travel.**

The official arrival airport is: Aliyev International Airport (GYD).

The travel details must be submitted to the LOC via SmartScoring digital platform ([delegation.gymdata.online](https://delegation.gymdata.online)) until **March 27, 2024**

### Local Transportation

Free local transportation will be offered to all delegations who book their accommodation through the LOC.

- From the above-mentioned official airport to the hotel and back.
- From the hotel to the competition venue and back (shuttle service).

## 18. ACCOMMODATION

Hotel category prices are final end customer prices per night/per **person** (including breakfast, transportation, VAT, farewell banquet & airport transfer and all applicable taxes).



### Category 1 & official hotel for the European Gymnastics Technical delegate



#### **Baku Marriott Hotel Boulevard 5\***

Address: Khagani Rustamov street 4C, Khatai District, Baku AZ1010

Tel: +99412 310 00 10

Website: [www.boulevardhotelbaku.com](http://www.boulevardhotelbaku.com)

#### Distances

Airport – 25 km (28 min. drive)

Training/competition venue – 9 km (13 min. drive)

Prices per night/per person including breakfast	
	Bed & Breakfast
Single room	145 EUR
Twin/Double room	95 EUR

### Category 2



#### **Courtyard Baku by Marriott 4\***

Address: 300-303 quarter, intersection of M. Fuzuli and A. Topchubashov streets, Nasimi district, Baku, AZ1009

Tel: +99412 310 40 40

Website: <https://www.marriott.com/hotels/travel/gydcy-courtyard-baku/>

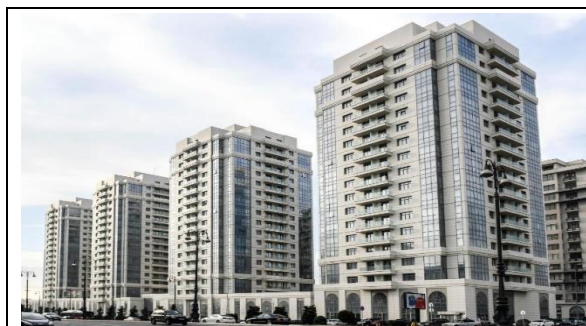
#### Distances

Airport – 26,6 km (32 min. drive)

Training/competition venue – 10,5 km (17 min. drive)

Prices per night/per person including breakfast	
	Bed & Breakfast
Single room	125 EUR
Twin/Double room	85 EUR

### Category 3



#### **Sport Plaza Hotel & Apartments 3\* (low cost)**

115 Heydar Aliyev Avenue, Building 187 C, Baku AZ1029

Tel: +99412 565 05 55

Website: [www.sportplaza.org](http://www.sportplaza.org)

#### Distances

Airport – 17,5 km (18 min. drive)

Training/competition venue – 4,7 km (6 min. drive)

Prices per room including breakfast	
	Bed & Breakfast
Single room	60 EUR
Twin room with shared bathroom	70 EUR
Twin room with separate bathroom	85 EUR



### 18.1 Accommodation Booking

The Accommodation Request must be submitted to the LOC via digital platform [delegation.gymdata.online](https://delegation.gymdata.online) by **March 15, 2024** at the very latest, the hotel rooms will be allocated on a “*first come, first serve*” basis as the number of rooms are limited at each hotel.

## 19. MEALS & FAREWELL BANQUET

Breakfast is included in the price of each room. The Meal Plan (lunch and dinner) is not compulsory and the delegations are free to make their own meals arrangements.

### Meals Bookings

Breakfast will be served at the hotels; the price is included in the cost of each hotel booking.

The LOC proposes the following options for having meals at the below mentioned hotels/competition venue and costs which can be ordered by delegations if they wish:

#### **Baku Marriott Hotel Boulevard**

Lunch – 35 EUR (each)

Dinner – 40 EUR (each)

#### **Courtyard Baku by Marriott**

Lunch – 30 EUR (each)

Dinner – 35 EUR (each)

#### **Sport Plaza & Apartments**

Lunch – 17 EUR (each)

Dinner – 17 EUR (each)

#### **Competition venue**

Lunch – 20 EUR (each)

The Meal Request must be submitted to the LOC via SmartScoring digital platform ([delegation.gymdata.online](https://delegation.gymdata.online)) by **March 27, 2024** at the very latest.

### 19.1 Farewell Banquet

The Farewell Banquet is planned to be held for all delegation members. The detailed information will be indicated in the Work Plan closer to the event.

Accredited Delegation members who stay at one of the official hotels and book their accommodation through the LOC will receive a free ticket for the Farewell Banquet.

Tickets for the banquet for Accredited Delegation members not booking their accommodation through the LOC can be purchased for EUR 80.- per person, provided that a request is submitted on the LOC mail address ([administration@agf.az](mailto:administration@agf.az)) by **March 27, 2024** at the very latest.

## 20. FINANCIAL OBLIGATIONS TO THE LOC

Federations which have not fulfilled their financial obligations towards the LOC by the given deadlines herein mentioned may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

Payment for the accommodations and meal options, as well as additional accreditations must be madethrough bank transfer to:



<b>Beneficiary</b>	AZERBAIJAN GYMNASTICS FEDERATION
<b>Address</b>	178, Heydar Aliyev Avenue, Milli Gimnastika Arenasi AZ1029 Baku
<b>IBAN</b>	AZ75 PAHA 3819 0EUR HC01 9001 2035
<b>Bank name</b>	PASHA Bank
<b>SWIFT/BIC</b>	RZBAATWW

The participating federation is responsible for covering all bank fees in connection with the bank transfers. Please state the name of the Federation and the payment purpose on the transfer (i.e. 'SUI\_2024 RG European Cup hotel'). The payment must be made in **EUR only**.

Payment deadlines:

- The first 50% of the total accommodation costs – by **March 15, 2024**
- Settlement of the remaining 50% of accommodation costs and 100% of the total meal costs – by **March 27, 2024**.

### **Cancellation Policy**

European Gymnastics and the LOC strongly recommend that each Federation take a cancellation insurance for their accommodations and meal options.

Accommodation:

- From March 15 to March 27: 50% of the total accommodation cost will be charged
- After April 01: 100% cancellation fee of the total accommodation cost will be applied

Meals:

- After April 20: 100% cancellation fee of the total meal cost will be applied

## **21. INSURANCE**

The Host Federation, the LOC, European Gymnastics and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.

The European Gymnastics and FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.

Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to <https://www.gymnastics.sport/site/pages/medical-insurance.php> for additional information regarding the FIG IMSSA insurance for Athletes and Judges.

All other delegation members are NOT included in this insurance and must present a proof of insurance at the accreditation.

The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy in English writing).

Delegation members with insufficient insurance coverage will subsequently be offered with insurance at the Federations own charge as follows: 5 EUR per person per day / May 01 to May 06, 2024.



## 22. WORK PLAN

European Gymnastics will endeavor to issue the work plan to Federations and other people concerned six weeks prior to the start of the competition.

## 23. OFFICIAL HOSPITAL

The Official hospital will be:

Name: **Central Clinic Hospital**  
Address: 76 Parliament Avenue, Baku, Azerbaijan  
Tel: +99412 492 10 92

Distance to the venue – 12,6 km (22 min by car)

The name of the Medical Doctor will be communicated in the Work Plan.

## 24. DOPING CONTROLS

Anti-doping controls may take place at any time. FIG Anti-Doping Rules and the WADA Code valid at the time of the event are applicable.

## 25. MUSIC & MUSIC FORMS

The SmartScoring digital platform ([delegation.gymdata.online](https://delegation.gymdata.online)) will allow each Delegation to create a profile and upload pictures, music (.mp3 or .wga), and national anthems.

The music can be uploaded as soon as the digital platform is open but by **March 27, 2024 at the very latest.**

Musics have to be uploaded in the following format:

File format: .mp3

Name of file must contain:

- The name of the nation (official abbreviation of the country)
- The first and last name of the individual competitor
- The category (individual/group);
- The apparatus
- The Junior or Senior (Example: AZE\_AGHAMIROVA\_Zohra\_Senior\_Ind.\_ball.mp3)

Delegation members are requested to keep in their possession a USB key for their training sessions and in case of a technical problem.

Each Federation will also have to confirm that the music used does not violate any copyrights and that it can be broadcasted within sports.

At the accreditation, the Heads of delegation have to hand in the Music Release form which you will receive together with the work plan.

## 26. LOC DIGITAL PLATFORM

After the definitive entries deadline, the LOC will provide login details to access the LOC digital platform [delegation.gymdata.online](https://delegation.gymdata.online) to all registered federations.



## 27. SUMMARY OF THE DEADLINES & PAYMENTS

For European Gymnastics	Deadline
Definitive Registration – Gyndata registration tool	<b>February 28, 2024</b>
Nominative Registration – Gyndata registration tool	<b>March 27, 2024</b>
Payment of the Entry Fees to European Gymnastics	<b>March 27, 2024</b>

For the LOC	Deadline
Accommodation Request – LOC digital platform	<b>March 15, 2024</b>
Accommodation costs (first 50%)	
Visa Request – LOC digital platform	
Meal bookings	<b>March 27, 2024</b>
Travel Schedule – LOC digital platform	
Photo & passports for Accreditation – LOC digital platform	
Final Rooming list	
Accommodation costs (last 50%)	
Meals costs (100%)	

Sincerely Yours,

### EUROPEAN GYMNASTICS

Evangelia Trikomiti  
RG TC President



### AZERBAIJAN GYMNASTICS FEDERATION

Nurlana Mammadzada  
Secretary General AZE NF

